



INTEGRATION JOINT BOARD

Date of Meeting	19 th September 2023
Report Title	Quarter 1 Delivery Plan Update
Report Number	HSCP23.062
Lead Officer	Alison MacLeod
Report Author Details	Michelle Grant
Consultation Checklist Completed	Yes
Exempt	No
Appendices	<i>a. Quarter 1 Overview b. Delivery Plan Quarter 1 Tracker c. ACHSCP Delivery Plan Dashboard</i>
Terms of Reference	This paper refers to point 5 of the RAPC remit and responsibilities: Receive and scrutinise performance reports and receive assurance that actions in respect of emerging trends are proportionate to the IJB's Risk Appetite Statement.



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1. Purpose of the Report

- 1.1. This report seeks to provide assurance to the Risk, Audit and Performance Committee (RAPC) and relates to the progress of the Delivery Plan as set out within the Aberdeen City Health and Social Care Partnership (ACHSCP) Strategy Plan 2022-2025.

2. Recommendations

- 2.1. It is recommended that the Risk, Audit and Performance Committee note the Delivery Plan Quarter 1 Summary, the Tracker and Dashboard as appended to this report.

3. Strategic Plan Context

- 3.1. This report and its appendices directly link to the ACHSCP Strategic Plan and our performance in achieving the associated Delivery Plan. The Strategic Plan's Reporting Framework outlines our requirement to provide assurance to RAPC on a quarterly basis that progress is being made in achieving the Delivery Plan, and this report ensures that this element of governance is achieved in a robust manner.

4. Summary of Key Information

- 4.1. This report represents the Quarter 1 update to the Risk, Audit and Performance Committee based upon the Year 2 Delivery Plan as approved by IJB in March 2023.
- 4.2. As outlined in the revised Performance Framework, the Delivery Plan Progress Tracker will show updates for all entries in the Delivery Plan while a supporting Dashboard will be presented showing the key measures which the progression of the Delivery Plan seeks to impact upon.
- 4.3. Appendix A aims to give some context to the progress being made over the past quarter while the Delivery Plan Progress Tracker (Appendix B) shows



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this detail for each entry within the Year 2 delivery Plan. The Delivery Plan Dashboard in Appendix C displays the key measures and updated figures (where possible) related to these.

- 4.4. The Delivery Plan Progress Tracker is a spreadsheet utilised by our programme and project teams to provide updates to the Senior Leadership Team (SLT). For the purposes of RAPC, an update which spans the full quarter has been submitted to provide an overview of what has been achieved over the period from 1st April – 30th June 2023 and any significant risks or issues encountered during that time. A BRAG (Blue, Red, Amber, Green) status is also provided giving an overarching indication of the health of the delivery plan entry. It should be noted that the status of a particular project may have progressed since the update in the report was given and therefore should be deemed to be historically accurate.
- 4.5. As per the Performance Framework, any entries in the Delivery Plan which are at risk of no longer being able to meet their end date or where significant changes to the scope are required, a flash report requires to be submitted to the Senior Leadership Team outlining the risk and the mitigations. No flash reports were submitted during Quarter 1, however in Quarter 2 one entry (SE05) has been closed due to the remit being aligned within other projects within the Digital Programme.
- 4.6. Appendix 3 shows the Delivery Plan Dashboard. This has been sorted by Programme rather than by Strategic Aim as was the case in 2022-2023. It is hoped that this will help to display a direct correlation between the programmes and their impact.
- 4.7. Presentations will be delivered by representatives of the Mental Health and Learning Disability Programme, and the Frailty Programme as requested by RAPC in May 2023. The aim of these presentations is to allow RAPC members to receive more detail about the aims of the programmes. The presentations will also look to provide assurance over progress being made and perceived challenges and how these are mitigated while also providing some context around the impact on staff and citizens that the implementation of these programmes are having.

5. Implications for IJB

There are no direct legal implications arising from the recommendations set out in the report.



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5.1. Equalities, Fairer Scotland and Health Inequality

There are no direct implications arising from this report.

5.2. Financial

There are no direct implications arising from this report.

5.3. Workforce

There are no direct implications arising from this report.

5.4. Legal

There are no direct implications arising from this report.



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5.5. Unpaid Carers

There are no direct implications arising from this report.

5.6. Information Governance

There are no direct implications arising from this report.

5.7. Environmental Impacts

There are no direct implications arising from this report.

5.8. Sustainability

There are no direct implications arising from this report.

5.9. Other



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There are no direct implications arising from this report.

6. Management of Risk

Risk Appetite Statement

Authors should look at the Risk Appetite Statement which has been approved by the IJB. The IJB recognises that achievement of its priorities will involve balancing different types of risk and that there will be a complex relationship between different risks and opportunities. The risk appetite approach is intended to be helpful to the Board in decision making and to enable members to consider the risks to organisational goals of not taking decisions as well as of taking them.

6.1. Identified risks(s)

Risk	Likelihood	Impact	Controls	Evaluation
Assurance over strategic plan not met	Low	Medium	Performance Framework outlines the required reporting to take place through the year in order to create assurance	If the paper was not presented, assurance would not be given to the RAPC and therefore part of the remit and responsibility of the Committee would not be met.

Full Transformational Projects outlined within the Delivery Plan will have their own governance routes and risk management in place. As outlined in section 4.5, where risks are required to be escalated this is made to SLT in the first instance as outlined by the Performance Framework.

6.2. Link to risks on strategic or operational risk register:

This report links to Strategic Risk 4 on the Strategic Risk Register: -



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Cause: Performance standards/outcomes are set by national and regulatory bodies and those locally determined performance standards are set by the board itself.

Event: There is a risk that the IJB, and the services that it directs and has operational oversight of, fails to meet the national, regulatory, and local standards.

Consequence: This may result in harm or risk of harm to people.

6.3 How might the content of this report impact or mitigate these risks:

The report and its appendices help to mitigate the risk by providing assurance that progress against the Strategic Plan 2022-2025 and the associated Delivery Plan is being achieved, that this is being monitored by the SLT on a monthly basis who consider and direct remedial action and unblock barriers where relevant.